**WEST SUSSEX COUNTY COUNCIL**

**COUNTY EDUCATION COMMITTEE**

**FORM OF NOTICE OF WITHDRAWAL FROM SCHOOL**

I, being the Parent/Guardian having the actual custody of:

**NAME OF CHILD:** ……………………………………………………………………………………………………………

**DATE OF BIRTH**: …………………………………………. **CLASS:** ……………………………………………….

Give notice that I would like to withdraw him/her from Manor Field School on:

DATE: …………………………………………………………..

Reason for leaving: …………………………………………………………………………………………………….......

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If reason for leaving is moving your place of residence, please give following information:

New Address: …………………………………………………………………………………………………………………….

…………………………………………………………………………………………………………………………………………….

Name and Address of New School (if known): …………………………………………………………………

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Present Address: ……………………………………………………………………………………………………………….

…………………………………………………………………………………………………………………………………………….

Signed: …………………………………………………………….. Date: ……………………………………………….

Name: ……………………………………………………………….

For Office Use Only:-

Confirmed on roll at new school by phone/email on: …………………………………………………….

Date on roll: ………………………………….

CTF sent: ………………………………………

Hard copy papers sent: …………………………………………

Form sent to WSCC: ……………………………………………..